

To begin a brick order, use Microsoft Word or Notepad. Type paver orders in as follows.

1  
STEVE AND JUNE  
JOHNSON  
FAMILY

2  
BILLY BOB  
TRUMAN

3  
MARGARET AND  
ROBERT SMITH

4  
TOM JONES

5  
JEFF STEVENS  
MAY STEVENS

6  
WILLIE TOSKI  
STEVE BILLINGS

7  
MIKE ROBERTS  
JERRY MAIROSE  
CHARLIE RICH

8  
THE CIVIC  
GARDEN CLUB

Continue to type down the screen in this manner in one column separating each paver with the next number (do not worry about running onto the next page) as you reach 100 save the batch as 1-100 and then start a new batch saving it separately as 101-200 etc. Continue to do this until you are finished. **Do not skip lines or double space.** Save your work as a text file. Please make separate lists for different sized pavers; they cannot be mixed. List must be sent this way or we have to retype each line of text possibly causing errors and a longer production time.

Please use the top line of your order to indicate your organization's name.

Brick orders can be sent to [meganlewinmonument@yahoo.com](mailto:meganlewinmonument@yahoo.com)

It is wise to put 2 spaces before and after a dash (-) if you have enough space. This helps keep dates from looking crowded together.

*We reserve the right to correct any advertising errors and prices are subject to change.*